

## **AUXILIUM COLLEGE (Autonomous)**

*(Re-Accredited by NAAC with A Grade)*

**Gandhi Nagar, Vellore - 632 006**

### **PASSING THE PREVIOUS MINUTES OF THE MEETING**

The ninth ordinary meeting of the academic council was held at 11.00 am on Friday, 12<sup>th</sup> June 2015. The meeting started with a prayer by Dr.(Sr.) Ugini Fatima Mary. L., Principal and Chairperson. The Chairman then introduced the members and welcomed the members of the academic council. Dr.(Sr.) Ugini Fatima Mary presented the minutes of the eighth academic council which was held on 19<sup>th</sup> June 2014 and it was passed.

### **BUSINESS BROUGHT FORWARD:**

#### **DEPARTMENT OF TAMIL:**

Dr. (Sr.) Arokia Jayaceli , chairman of the Tamil board presented the syllabi for Skill Based Elective paper on Translation and Textiles and Dress Designing for the students admitted from 2014-2015 onwards for approval. The syllabi were then approved.

#### **DEPARTMENT OF HINDI:**

Dr.(Ms.) Elsamma Cherian, Chairman of the Hindi board presented the syllabi for Part I French for 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> semesters for the students admitted from 2015-2016 onwards, offered under private study for approval. Dr. Allapichai informed that the syllabi were not with equal five units. Principal informed that the syllabi and question papers are obtained from Loyola College since the college does not have French as a separate department and Sr. Alice K.T., Controller of Examinations informed that the correction of the syllabi will be carried out. The syllabi were then approved.

#### **DEPARTMENT OF ENGLISH:**

Dr.(Ms.) Venum Cecilia, chairman of the English board presented the Syllabi for BA English for the students admitted from 2015-2016 onwards, Part II English paper III and IV of 3<sup>rd</sup> and 4<sup>th</sup> semester for the students admitted from 2014-2015 onwards and Skill Based Elective paper on Effective English as an optional paper in the 1<sup>st</sup> semester for the students admitted to BA English from 2015-2016 onwards for approval. Principal informed that few new Literature papers including Women's Literature and Children's Literature is included in the syllabus. The chairperson also informed that Indian Writing and Translation is also included in the syllabus for which Mr. Gopinath suggested that Translation can be included with other languages too. The Chairperson also suggested the same and the syllabi were then approved.

#### **DEPARTMENT OF MATHEMATICS:**

Ms. Nazareth Jereen Colette, Chairman of the Mathematics board presented the syllabi of B.Sc. Mathematics , Core papers on Mathematical foundation for the 1<sup>st</sup> and 2<sup>nd</sup> semester; Statistical Methods for 3<sup>rd</sup> semester and Statistical and Numerical Methods in 4<sup>th</sup> semester for BCA, Core papers on Business Mathematics and Statistics in the 1<sup>st</sup> and 2<sup>nd</sup> semester and Operations Research in the 3<sup>rd</sup> and 4<sup>th</sup> semesters for students admitted to BBA; Allied Mathematics for 1<sup>st</sup> and 2<sup>nd</sup> semesters for Chemistry, Physics and Computer Science; Allied Numerical Analysis for Computer Science for 3<sup>rd</sup> and 4<sup>th</sup> semesters, Allied Biostatistics for 3<sup>rd</sup> and 4<sup>th</sup> semester for Microbiology, Allied Business Mathematics in the 1<sup>st</sup> semester and Business statistics and operation Research in the 2<sup>nd</sup> semester for B.Com for the students admitted from 2015-2016 onwards, Non Major Elective paper on Mathematics for competitive Exam for the students admitted from 2013-2014 onward, Skill Based Elective paper on Mathematics for competitive Exam Paper I and II for the students admitted from 2014-2015 onwards for approval. Dr. Allapichai informed that the content of Unit III in Operation Research-I paper was missing for which Ms. Nazareth replied that the content is made bold and Linear Programming: Big 'M' method – Duality is the content itself. The syllabi were then approved.

#### **DEPARTMENT OF CHEMISTRY:**

Dr. (Ms.) Jhancy Mary, chairman of the Chemistry board presented the syllabi for M.Sc. Chemistry for the students admitted from 2015-2016 onwards for approval. The syllabi were then approved.

#### **DEPARTMENT OF MICROBIOLOGY:**

Ms. Gowri, chairman of the Microbiology board presented the syllabi for B.Sc. Microbiology for the students admitted from 2015-2016 onwards, core papers of the 3<sup>rd</sup> and 4<sup>th</sup> semester for the students admitted from 2014-2015 onwards, Allied Microbiology for the 3<sup>rd</sup> and 4<sup>th</sup> semester for the students admitted to B.Sc. Biochemistry from 2014-2015 onwards, core papers of the 5<sup>th</sup> and 6<sup>th</sup> semester, Non Major Elective and Skill based Elective papers for the students admitted from 2013-2014 onwards for approval. The syllabi were then approved.

#### **DEPARTMENT OF COMMUNICATION MEDIA:**

Sr. Juliana Agnes Victor, chairman of the Communication Media board presented the syllabi for Skill Based Elective papers on Basic Drawing for the students admitted form 2015-2016 onwards and Photography for the students admitted from 2014-2015 onwards, Non Major Elective paper on Film Appreciation for the students admitted from 2013-2014 onwards and in the 5<sup>th</sup> semester one student of the batch 2013-2014 shall opt for a core paper on Television production instead of Film studies for approval. The syllabi were then approved.

#### **DEPARTMENT OF COMMERCE:**

Dr. (Sr.) Mary Sheila Susairaj, chairman of the Commerce board presented the syllabi for B.Com, M.Com, M.Phil; Allied papers on Financial Accounting and Accounting Fundamentals in the 1<sup>st</sup> and 2<sup>nd</sup> semester; Cost Accounting and Management Accounting in the 3<sup>rd</sup> and 4<sup>th</sup> semester for BCA, Skill Based Elective and Non Major Elective papers for the students admitted from 2015-2016 onwards for approval. Mr. Kalaiarasan enquired about the campus drive for the commerce students and Principal informed that the career guidance cell takes care and regularly arranges for the campus interview. Mr. Gopinath suggested to include a paper on Fundamentals of service tax for the UG students as it is mandatory for the students and to include IFRS in the Accounting paper. Dr. Allapichai requested Mr. Gopinath to help the department in this regard. Dr. (Sr.) Sheila informed that the changes shall be incorporated in the future. The syllabi were then approved.

#### **DEPARTMENT OF ECONOMICS:**

Sr. Gertrude Mary Nirmala, chairman of the Economics board presented the syllabi for Business Economics for 1<sup>st</sup> and 2<sup>nd</sup> semester, Indian Economic Development Policy for 3<sup>rd</sup> semester, International Trade for 4<sup>th</sup> semester for the students admitted to B.Com and Non Major Elective paper on General Economics for the students admitted from 2015-2016 onwards for approval. The syllabi were then approved.

#### **DEPARTMENT OF BUSINESS ADMINISTRATION:**

Dr. (Ms.) Beulah Suresh, chairman of the Business Administration board presented the syllabi for core papers on Financial Accounting in the 3<sup>rd</sup> semester and Management Accounting in the 4<sup>th</sup> semester for the students admitted to BBA from 2014-2015 onwards, core papers on Business Research Methods in 1<sup>st</sup> semester and Applied operations research for Management in the 2<sup>nd</sup> semester for the students admitted to MBA from 2015-2016 onwards, a paper on Disaster Management for the students admitted to M.Phil. from 2015-2016 onwards for approval. The syllabi were then approved.

#### **DEPARTMENT OF SOCIAL WORK:**

Mr. Ranjit Kumar, chairman of the Social work board presented the syllabi for MSW for the students admitted from 2015-2016 onwards for approval. The syllabi were then approved.

#### **SET PAPER-I "TEACHING AND RESEARCH APTITUDE":**

Dr. (Ms.) Elsamma Cherian, Coordinator of the NET and SET coaching Centre presented the syllabi of SET paper I - Teaching and Research Aptitude for approval. The chairperson

informed that the paper is made compulsory for all PG students with 3 credits in the 3<sup>rd</sup> semester. The syllabi were then approved.

#### **CERTIFICATE COURSE:**

Dr. (Sr.) Mary Sheila Susairaj, chairman of the Commerce board presented the syllabi for the UGC sponsored Certificate course in "Human Resource Management and Development" for the UG students admitted from 2015-2016 onwards for approval. The syllabi were then approved.

#### **EXAMINATION REFORMS:**

Sr. Alice K.T, Controller of Examinations presented the examination results for ratification. Dr. Allapichai suggested not to publish the results with Moderation Pass 'M' as it may create discrimination among the students. Ms. Hema Nalini enquired on how it shall be passed in the passing board for the heads of the Departments to know whether the students have passed with moderation for which Dr. Allapichai answered that it shall be passed with moderation in the passing board and changes can be done during publishing the results. Controller of Examination informed that it shall be implemented in the future. The results were then ratified. Sr. Alice K.T. also proposed the suggestions made by the Committee of Examination reforms to be implemented for the students admitted from 2015-2016 onwards and the changes made in the Examination pattern for the students admitted from 2013-2014 and 2014-2015 for approval.

#### **(For the Batch of Students Admitted from 2015-2016 – UG and PG)**

- The maximum marks for CA is 40 and semester is 60, both for theory and practical papers.
- The internal marks for 40 comprises of 2 Continuous Assessment Examination of two hours duration for 50 marks which will be conducted centrally. The average of two such CA is calculated for 20 marks. Three Unit Tests of one hour duration shall be conducted in each class and calculated for an average of 15 marks and other Innovative Components for 5 marks.
- For SBE courses - 2 CA tests of one hour each for 25 Marks shall be converted to 40 marks and Semester Examinations of 2 hours duration for 60 Marks
- For Environmental Studies – One CA of one hour for 25 marks and Project for 25 marks will be converted to 40 marks and Semester Examinations of 2 hours duration for 60 marks
- For NME courses - 2 CA tests of two hours each for 50 Marks shall be converted to 20 and Innovative component of 5 marks shall totally be converted to 40 marks and Semester Examination of 3 hours duration for 100 marks.

- The semester examination will be of 3 hours with maximum 100 marks which will be converted to 60. A common question paper pattern for the Semester Examination of 100 Marks shall be followed for UG and PG courses except for the Departments of Tamil, Hindi, English, History, Sociology, Mathematics, Physics, Botany, Commerce, Computer Science and BCA.
- The PG students will have a common paper based on SET Paper I during the III Semester which has 3 credits. The classes will be commenced on Saturdays and shall be handled by separate staff.

**For M.Phil. Courses:**

- As suggested by the Autonomy Review Committee Report, all M.Phil. Course will have a common paper on Disaster Management with 2 credits.
- The Components of CA and the distribution of marks shall be as follows.
- There shall be two CA examinations of 2 hours for 50 marks which will be converted to 25 Marks.
- There shall be one problem solving session (or) published paper presentation in the proceedings of State/National Conferences, which carries 5 marks. If a student has published at least one paper in the proceedings of State/National Conferences 5 marks shall be given to papers I, II and III.
- The third component of CA is a seminar, which carries 10 marks.
- The semester examination will be of 3 hours with maximum 100 marks which will be converted to 60.

**(For the Batch of Students Admitted in 2013-2014 and 2014-2015)**

- For CA marks similar pattern to be followed as 2015 -2016 Batch (for 40 Marks) and the mark shall be converted to 25.
- For SBE courses - 2 CA tests of one hour each for 25 Marks shall be converted to 25 Marks.
- For NME courses - 2 CA tests of two hours each for 50 Marks shall be converted to 20 and Innovative component of 5 Marks.

Mr. Gopinath and Dr. Allapichai appreciated the idea behind continuous monitoring of the students and the examination reforms were then approved.